

NWLVMC Major Chronological Milestones in the Memorial Design

- JUN, 2018 Original memorial feasibility committee was appointed by Lynn Township Supervisors for a Veterans Memorial in Ontelaunee Park. Appointed were: Donald Christ, Willard Dellicker, Harold Handwerk and David Keller. The committee decided to invite all four townships in the Northwestern Lehigh School District in the memorial design and committee representation.
- OCT, 2018 Election of officers at the Oct 23 meeting
Decided to include all veterans who resided in the four townships since the Revolutionary War
Nancy Zellner reported that 700 names were loaded into the data base
Began investigating 501-c-3 tax exempt status
- NOV, 2018 Met with Chris Brown at Ontelaunee Park to discuss memorial design
W. Dellicker drew a conceptual sketch for a memorial design to begin discussions about what we want it to look like.
- JAN, 2019 Letters sent to area churches, with application forms to submit veterans names to be engraved on the memorial.
First email for the committee was created OPVetMC@gmail.com
Balance in account \$8,109
- FEB, 2019 Memorial design and progress report was presented at the annual Lynn Township banquet.
- APR, 2019 Kessler Freedman, Inc. was contracted through Lynn Township to create a website for the memorial.
- MAY 21, 2019 Rules for engraving names on the memorial was approved by the committee.
The name of the memorial was changed from Ontelaunee park Veterans Memorial to Northwestern Lehigh Veterans Memorial as the committee and memorial includes all four townships in the NWL school district.
The website is online <https://nwlehighvetmemorial.org>
Email address changed to nwlehighvetmemorial@gmail.com
STRIPE was contracted to receive donations on-line through the website.
Approved using Lynn Township's tax-exempt status instead of applying for our own 501-c-3, per the recommendation of Atty. Charles Stopp.
- AUG, 2019 Donation acknowledgement cards were purchased to send to donors.
Mass mailing was sent to all four township residents. 5,957 letters at a cost of \$3727.
Balance in account \$10,552
- OCT, 2019 Sign was placed in Ontelaunee Park showing "Future location of the Veterans Memorial"

- JAN, 2020 Election of officers retained the existing board. Brown Design Corp. was approved as the design architect for a cost not to exceed \$8,925. Chris Brown discussed changes the committee would like to make to the design and presented a cost opinion for the memorial of \$260,773. The committee added a contingency to bring the total budget to \$300,000 which was approved by the committee. The WW-II DAR monument will be relocated from its current location. Recognition for the DAR and all the names on the monument will be included in the new memorial. Sub Committees were created to facilitate the development of the memorial: Construction, Finance and Dedication. Balance in account \$21,628
- MAR 2020 COVID-19 caused the temporary shutdown of committee activities for fundraising, soliciting veteran's names for the memorial, design and construction.
- JUL 2020 Committee resumed meeting in Ontelaunee Park to discuss status of names, final design rendering, approve memorial quotations, communication plans, fundraising and construction schedule. Cash donation balance in account \$24,640.25.
- NOV 2020 A Groundbreaking Ceremony was held in Ontelaunee Park on Veterans Day. Major donors were recognized putting our fundraising and pledges over the 55% mark towards our budgeted cost of \$300,000.
- JAN 2021 Andrew Talago, PA Site Contractors, began excavation of the project site, removing tree stumps, stripping topsoil, rough grading and erosion control.
- FEB 2021 The committee, at its February 6th meeting, approved the addition of an American Bald Eagle placed on a pillar/kiosk at the entrance of the memorial. The meeting marked the beginning of a coordinated fundraising campaign to solicit donations from area businesses.
- APR 2021 Construction sub-committee meetings were held to finalize design details and approve contractor specifications for bidding. The Finance sub-committee met to strategize fundraising efforts and begin the design of the Dedication Souvenir Booklet.
- JUN 2021 Actual construction began with excavation for the concrete footers and drainage system. Concrete footers were poured and the crushed stone base was placed in the memorial site. Masonry fence pillars were constructed and the concrete base for the granite and brick pavers was poured.
- JUL 2021 The layout of the 2450 names and quotations along with the years of the war eras for the memorial panels was designed for submittal to the granite supplier for etching.